

**METRO VANCOUVER REGIONAL DISTRICT
PERFORMANCE AND AUDIT COMMITTEE**

Minutes of the Regular Meeting of the Metro Vancouver Regional District (MVRD) Performance and Audit Committee held at 9:03 a.m. on Thursday, October 4, 2018 in the 28th Floor Committee Room, 4730 Kingsway, Burnaby, British Columbia.

MEMBERS PRESENT:

Chair, Mayor Richard Walton, North Vancouver District
Vice Chair, Mayor Wayne Baldwin, White Rock (arrived at 9:05 a.m.)
Councillor Don Bell, North Vancouver City (departed at 10:35 a.m.)
Councillor Kiersten Duncan, Maple Ridge (arrived at 9:43 a.m.)
Councillor Charlie Fox, Langley Township
Councillor Alexa Loo, Richmond
Mayor John McEwen, Anmore
Councillor Terry O’Neill, Coquitlam
Mayor Michael Smith, West Vancouver
Councillor Tim Stevenson, Vancouver
Councillor Lorrie Williams, New Westminster

MEMBERS ABSENT:

Councillor Tom Gill, Surrey
Councillor Colleen Jordan, Burnaby

STAFF PRESENT:

Phil Trotzuk, Chief Financial Officer
Carol Mason, Chief Administrative Officer
Genevieve Lanz, Legislative Services Coordinator, Board and Information Services

1. ADOPTION OF THE AGENDA

1.1 October 4, 2018 Regular Meeting Agenda

It was MOVED and SECONDED

That the Performance and Audit Committee adopt the agenda for its regular meeting scheduled for October 4, 2018 as circulated.

CARRIED

2. ADOPTION OF THE MINUTES

2.1 July 5, 2018 Regular Meeting Minutes

It was MOVED and SECONDED

That the Performance and Audit Committee adopt the minutes of its regular meeting held July 5, 2018 as circulated.

CARRIED

3. DELEGATIONS

No items presented.

4. INVITED PRESENTATIONS

No items presented.

5. REPORTS FROM COMMITTEE OR STAFF

Agenda Varied

The order of the agenda was varied to consider Items 5.2 through 5.9 prior to Item 5.1.

5.2 Greater Vancouver Sewerage and Drainage District Borrowing Bylaw No. 321, 2018

Report dated September 26, 2018 from Phil Trotzuk, Chief Financial Officer, seeking GVS&DD Board adoption of *Greater Vancouver Sewerage and Drainage District Borrowing Bylaw No. 321, 2018*, which provides authority for the anticipated borrowing requirements of capital infrastructure activities within the Greater Vancouver Sewerage and Drainage District.

9:05 a.m. Mayor Baldwin arrived at the meeting.

It was MOVED and SECONDED

That the GVS&DD Board:

- a) approve an additional \$2,100,000,000 borrowing limit to fund capital infrastructure activities within the Greater Vancouver Sewerage and Drainage District;
- b) give first, second and third reading to *Greater Vancouver Sewerage and Drainage District Borrowing Bylaw No. 321, 2018* and forward to the Inspector of Municipalities for statutory approval.

CARRIED

5.3 Metro Vancouver Regional District Security Issuing Bylaw No. 1276, 2018 Regarding GVS&DD Borrowing Bylaw No. 321, 2018

Report dated September 26, 2018 from Phil Trotzuk, Chief Financial Officer, seeking MVRD Board adoption of *Metro Vancouver Regional District Security Issuing Bylaw No. 1276, 2018*, which provides long-term capital borrowing authority for the GVS&DD for the next five years.

It was MOVED and SECONDED

That the MVRD Board:

- a) give first, second and third reading to *Metro Vancouver Regional District Security Issuing Bylaw No. 1276, 2018*;
- b) forward *Metro Vancouver Regional District Security Issuing Bylaw No. 1276, 2018* to the Inspector of Municipalities for statutory approval.

CARRIED

5.4 Interim Financial Performance Report – August 2018

Report dated September 21, 2018 from Dean Rear, Financial Planning and Operations, Financial Services, updating the Performance and Audit Committee on financial performance with projections through to the end of the fiscal year.

Members commented on the rationale for GVWD water sale prices, discussing step chart versus seasonal billing.

It was MOVED and SECONDED

That the Performance and Audit Committee receive for information the report dated September 21, 2018, titled “Interim Financial Performance Report – August 2018”.

CARRIED

5.5 Status of Water, Liquid Waste and Solid Waste Capital Expenditures to August 31, 2018

Report dated September 27, 2018 from Dean Rear, Financial Planning and Operations Director, Financial Services, informing the Performance and Audit Committee of the status of capital projects for Water, Liquid Waste and Solid Waste.

It was MOVED and SECONDED

That the Performance and Audit Committee receive for information the report dated September 27, 2018, titled “Status of Water, Liquid Waste and Solid Waste Capital Expenditures to August 31, 2018”.

CARRIED

5.6 Semi-Annual Report on GVS&DD Development Cost Charges

Report dated September 27, 2018 from Dean Rear, Financial Planning and Operations Director, Financial Services, providing the Performance and Audit Committee with the GVS&DD Development Cost Charge (DCC) revenue collections during the first half of 2018.

Members discussed the funding of growth-related capital expenditures and the potential for a development cost charge program for the GVWD.

It was MOVED and SECONDED

That the Performance and Audit Committee direct staff to report on the advisability and feasibility of a development cost charge program for the Greater Vancouver Water District.

CARRIED

It was MOVED and SECONDED

That the Performance and Audit Committee receive for information the report dated September 27, 2018, titled "Semi-Annual Report on GVS&DD Development Cost Charges".

CARRIED

5.7 Investment Position and Returns - May 1 to August 31, 2018

Report dated September 17, 2018 from Dean Rear, Financial Planning and Operations Director, Financial Services, providing the Performance and Audit Committee with information on investment performance from May 1 to August 31, 2018.

It was MOVED and SECONDED

That the Performance and Audit Committee receive for information the report dated September 17, 2018, titled "Investment Position and Returns – May 1 to August 31, 2018".

CARRIED

5.8 Tender/Contract Award Information – June to August 2018

Report dated September 20, 2018 from Roy Moulder, Purchasing and Risk Management Director, Financial Services, providing the Performance and Audit Committee with information regarding contracts handled through the Purchasing and Risk Management division, with a total anticipated value at or in excess of \$500,000 (exclusive of taxes).

It was MOVED and SECONDED

That the Performance and Audit Committee receive for information the report dated September 20, 2018, titled "Tender/Contract Award Information – June 2018 to August 2018".

CARRIED

5.9 Manager's Report

Report dated September 19, 2018 from Phil Trotzuk, Chief Financial Officer, informing the Performance and Audit Committee of the status of the 2018 Committee Work Plan.

It was MOVED and SECONDED

That the Performance and Audit Committee receive for information the report dated September 19, 2018, titled "Manager's Report".

CARRIED

Agenda Order Resumed

The Committee considered Item 5.1 at this point.

5.1 Financial Management Policy

Report dated September 26, 2018 from Phil Trozduk, Chief Financial Officer, seeking Performance and Audit Committee endorsement of the *Financial Management Policy*.

9:43 a.m. Councillor Duncan arrived at the meeting.

Members were provided a presentation on the *Financial Management Policy*, highlighting the development of long-range plans, financial management principles and funding approaches, and debt service ratio and household impact scenarios.

Members commented on the household impacts of tax increases for current residents and proactive funding for future capital infrastructure requirements.

Presentation material titled "Financial Management Policy" is retained with the Performance and Audit Committee agenda.

It was MOVED and SECONDED

That the Performance and Audit Committee endorse the *Financial Management Policy* as presented in the attached report dated September 26, 2018, titled "Financial Management Policy."

CARRIED

10:35 a.m. Councillor Bell departed the meeting.

6. INFORMATION ITEMS

No items presented.

7. OTHER BUSINESS

No items presented.

8. BUSINESS ARISING FROM DELEGATIONS

No items presented.

9. RESOLUTION TO CLOSE MEETING

No items presented.

10. ADJOURNMENT/CONCLUSION

It was MOVED and SECONDED

That the Performance and Audit Committee conclude its regular meeting of October 4, 2018.

CARRIED

(Time: 10:38 a.m.)

Genevieve Lanz,
Legislative Services Coordinator

Richard Walton, Chair