

**METRO VANCOUVER REGIONAL DISTRICT
FINANCE AND INTERGOVERNMENT COMMITTEE**

Minutes of the Regular Meeting of the Metro Vancouver Regional District (MVRD) Finance and Intergovernment Committee held at 9:04 a.m. on Friday, May 18, 2018 in the 28th Floor Committee Room, 4730 Kingsway, Burnaby, British Columbia.

MEMBERS PRESENT:

Chair, Councillor Raymond Louie, Vancouver
Mayor Malcolm Brodie, Richmond
Mayor Mike Clay, Port Moody
Mayor Derek Corrigan, Burnaby
Mayor Darrell Mussatto, North Vancouver City
Councillor Barbara Steele, Surrey
Mayor Richard Walton, North Vancouver District

MEMBERS ABSENT:

Vice Chair, Mayor Greg Moore, Port Coquitlam
Councillor Heather Deal, Vancouver
Mayor Richard Stewart, Coquitlam

STAFF PRESENT:

Carol Mason, Chief Administrative Officer
Janis Knapp, Legislative Services Coordinator, Board and Information Services

1. ADOPTION OF THE AGENDA

1.1 May 18, 2018 Regular Meeting Agenda

It was MOVED and SECONDED

That the Finance and Intergovernment Committee adopt the agenda for its regular meeting scheduled for May 18, 2018 as circulated.

CARRIED

2. ADOPTION OF THE MINUTES

2.1 April 20, 2018 Regular Meeting Minutes

It was MOVED and SECONDED

That the Finance and Intergovernment Committee adopt the minutes of its regular meeting held April 20, 2018 as circulated.

CARRIED

3. DELEGATIONS

3.1 Murray Thomson

Murray Thomson spoke about the deliberations at the April 27, 2018 MVRD Board meeting on board remuneration, and on his efforts to examine board remuneration documents received through a request under the *Freedom of Information and Protection of Privacy Act* and information from other channels. Mr. Thomson expressed concerns about the level of detail provided to the public on travel expenses for Board members, and emphasized the importance of public transparency associated with these expenditures.

4. INVITED PRESENTATIONS

No items presented.

5. REPORTS FROM COMMITTEE OR STAFF

5.1 TransLink Phase Two Investment Plan – Proposed Increase to Borrowing Limit

Report dated May 1, 2018 from Raymond Kan, Regional Planner, Growth Management and Transportation, Parks, Planning and Environment, providing the MVRD Board with the opportunity to review and communicate its support for TransLink’s proposal to raise its borrowing limit for the purposes of implementing the Phase Two Investment Plan.

Geoff Cross, Vice President, Planning and Policy, and Rob Malli, Chief Financial Officer/Executive Vice President, Financial and Corporate Services, TransLink, updated members on TransLink’s Phase Two Investment Plan highlighting the senior government and regional funding formula, consultation on proposed sources of regional funding, financial policy and guideline parameters, rational to support the request to increase the borrowing cap, and determinations related to the borrowing cap.

In response to questions, TransLink updated members on Municipal Finance Authority borrowing.

Presentation material titled “2018-2027 Investment Plan (Phase 2 Plan)” is retained with the May 18, 2018 Finance and Intergovernment Committee agenda.

It was MOVED and SECONDED

That the MVRD Board:

- a) receive for information the report dated May 1, 2018, titled “TransLink Phase Two Investment Plan – Proposed Increase to Borrowing Limit”, and
- b) send a letter to the Mayors’ Council Regional Transportation communicating its support for the proposed increase to TransLink’s borrowing limit associated with the implementation of the Phase Two Investment Plan.

CARRIED

5.2 GVS&DD Development Cost Charge Waiver for Affordable Housing Bylaw No. 314

On-table report dated May 17, 2018 from the Regional Planning, Housing and Utilities Committees, presenting feedback from these Committees, together with report dated May 8, 2018 from Heather McNell, Director, Regional Planning and Electoral Area Services, Parks, Planning and Environment, seeking GVS&DD Board adoption of *Greater Vancouver Sewerage and Drainage District Development Cost Charge Waiver for Affordable Housing Bylaw No. 314, 2018*.

On-table Attachment 2 was distributed to members and is retained with the May 18, 2018 Finance and Intergovernment Committee agenda.

It was MOVED and SECONDED

That the GVS&DD Board:

- a) give first, second and third reading to *Greater Vancouver Sewerage and Drainage District Development Cost Charge Waiver for Affordable Housing Bylaw No. 314, 2018*; and
- b) pass and finally adopt *Greater Vancouver Sewerage and Drainage District Development Cost Charge Waiver for Affordable Housing Bylaw No. 314, 2018*.

CARRIED

5.3 2017 Statement of Financial Information

Report dated May 10, 2018 from Phil Trozduk, Chief Financial Officer/General Manager, Financial Services, seeking MVRD Board approval of the 2017 Statement of Financial Information (SOFI) as part of the reporting requirements of the *Financial Information Act*.

It was MOVED and SECONDED

That the MVRD Board approve the Statement of Financial Information for the year ended December 31, 2017.

CARRIED

5.4 Award of Contract Resulting from RFP No. 18-122 - Property Management Services for Metro Vancouver's Head Office Location

Report dated May 10, 2018 from Roy Moulder, Purchasing and Risk Management Division Manager, Financial Services, and Greg Smith, General Manager, Corporate Services, advise the GVWD Board of the results of RFP No. 18-122 - Property Management Services for Metro Vancouver's Head Office Location, and seeking authorization to award a contract in an amount up to \$2,602,339 (exclusive of taxes) to Colliers International.

In response to questions, members were informed about details of the proposals received, and about differences between the current and recommended contract including costs, services, and staffing.

Request of Staff

Staff was requested to revise the May 10, 2018 report titled “Award of Contract Resulting from RFP No. 18-122 - Property Management Services for Metro Vancouver’s Head Office Location”, prior to going to the May 25, 2018 Board meeting, to include additional information related to the difference in costs, services and resources between the existing contract with Ivanhoe Cambridge, and the recommended contract award.

It was MOVED and SECONDED

That the GVWD Board:

- a) authorize award of a contract in an amount up to \$2,602,339 (exclusive of taxes) to Colliers International, resulting from RFP No. 18-122: Property Management Services for Metro Vancouver’s Head Office Location; and
- b) authorize the Commissioner and Corporate Officer to execute the contract.

Members requested more information before further considering this matter.

Motion to Table

It was MOVED and SECONDED

That the Finance and Intergovernment Committee lay the following question on the table until later in the May 18, 2018 meeting:

“That the GVWD Board:

- a) authorize award of a contract in an amount up to \$2,602,339 (exclusive of taxes) to Colliers International, resulting from RFP No. 18-122: Property Management Services for Metro Vancouver’s Head Office Location; and
- b) authorize the Commissioner and Corporate Officer to execute the contract.”

CARRIED

6. INFORMATION ITEMS

It was MOVED and SECONDED

That the Finance and Intergovernment Committee receive for information the following Information Items:

- 6.1 2018 Finance and Intergovernment Committee Work Plan
- 6.2 Correspondence re Hauling of Soil Spoils Coordination from City of North Vancouver – April 12, 2018
- 6.3 Correspondence re Five-Year Performance Review from Vancouver Airport Authority – May 4, 2018

CARRIED

7. OTHER BUSINESS

Carol Mason, Chief Administrative Officer/Commissioner, informed members of correspondence received from the City of North Vancouver requesting Metro Vancouver

to establish a regional soil spoils coordination system and the request being outside of Metro Vancouver's authority.

8. BUSINESS ARISING FROM DELEGATIONS

No items presented.

9. RESOLUTION TO CLOSE MEETING

It was MOVED and SECONDED

That the Finance and Intergovernment Committee close its regular meeting scheduled for May 18, 2018 pursuant to the *Community Charter* provisions, Section 90 (1) (c) as follows:

"90 (1) A part of the meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
(c) labour relations or other employee relations."

CARRIED

Adjournment

The Finance and Intergovernment Committee adjourned its regular meeting of May 18, 2018 at 9:35 a.m. to convene a closed meeting.

Reconvene

The Finance and Intergovernment Committee reconvened its regular meeting of May 18, 2018 at 10:05 a.m. with the same members being in attendance.

5.4 Award of Contract Resulting from RFP No. 18-122 - Property Management Services for Metro Vancouver's Head Office Location (Continued)

Motion to Take from the Table

It was MOVED and SECONDED

That the Finance and Intergovernment take from the table the motion related to Item 4.5 of the May 18, 2018 agenda.

CARRIED

The motion taken from the table was now before the Committee as follows:

That the GVWD Board:

- a) authorize award of a contract in an amount up to \$2,602,339 (exclusive of taxes) to Colliers International, resulting from RFP No. 18-122: Property Management Services for Metro Vancouver's Head Office Location; and
- b) authorize the Commissioner and Corporate Officer to execute the contract.

CARRIED

10. ADJOURNMENT/CONCLUSION

It was MOVED and SECONDED

That the Finance and Intergovernment Committee conclude its regular meeting of May 18, 2018.

CARRIED

(Time: 10:06 a.m.)

Janis Knaupp,
Legislative Services Coordinator

Raymond Louie, Chair

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