

**GREATER VANCOUVER WATER DISTRICT
BOARD OF DIRECTORS**

Minutes of the Regular Meeting of the Greater Vancouver Water District (GVWD) Board of Directors held at 11:20 a.m. on Friday, April 27, 2018 in the 28th Floor Boardroom, 4730 Kingsway, Burnaby, British Columbia.

MEMBERS PRESENT:

Vancouver, Vice Chair, Director Raymond Louie
Anmore, Director John McEwen
Belcarra, Director Ralph Drew
Burnaby, Director Derek Corrigan
Burnaby, Alternate Director Pietro Calendino for
Sav Dhaliwal
Burnaby, Director Colleen Jordan
Coquitlam, Director Craig Hodge
Coquitlam, Director Richard Stewart
Electoral Area A, Alternate Director Bill Holmes for
Maria Harris
Langley City, Director Rudy Storteboom
Langley Township, Alternate Director
Michelle Sparrow for Charlie Fox
Langley Township, Director Bob Long
Maple Ridge, Director Nicole Read
New Westminister, Director Jonathan Coté
North Vancouver City, Director Darrell Mussatto

Pitt Meadows, Alternate Director Janis Elkerton
for John Becker
Port Moody, Director Mike Clay
Richmond, Director Malcolm Brodie
Richmond, Director Harold Steves
Surrey, Director Tom Gill
Surrey, Director Bruce Hayne
Surrey, Director Linda Hepner
Surrey, Director Barbara Steele
Surrey, Director Dave Woods
Tsawwassen, Director Bryce Williams
Vancouver, Director Adriane Carr
Vancouver, Director Heather Deal
Vancouver, Director Kerry Jang
Vancouver, Director Andrea Reimer
West Vancouver, Director Michael Smith
Commissioner Carol Mason (Non-voting member)

MEMBERS ABSENT:

Port Coquitlam, Chair, Director Greg Moore
Delta, Director Lois Jackson
Delta, Director Bruce McDonald
North Vancouver District, Director Richard Walton

Surrey, Director Judy Villeneuve
Vancouver, Director Gregor Robertson
Vancouver, Director Tim Stevenson

STAFF PRESENT:

Genevieve Lanz, Legislative Services Coordinator, Board and Information Services
Chris Plagnol, Corporate Officer

In the absence of the Chair, Vice Chair Louie chaired the meeting.

A. ADOPTION OF THE AGENDA

1. April 27, 2018 Regular Meeting Agenda

It was MOVED and SECONDED

That the GVWD Board adopt the agenda for its regular meeting scheduled for April 27, 2018 as circulated.

CARRIED

B. ADOPTION OF THE MINUTES

1. March 23, 2018 Regular Meeting Minutes

It was MOVED and SECONDED

That the GVWD Board adopt the minutes for its regular meeting held March 23, 2018 as circulated.

CARRIED

C. DELEGATIONS

No items presented.

D. INVITED PRESENTATIONS

No items presented.

E. CONSENT AGENDA

It was MOVED and SECONDED

That the GVWD Board adopt the recommendations in the following items presented in the April 27, 2018 GVWD Board Consent Agenda:

- 1.1 Audited 2017 Financial Statements
- 2.1 Water Supply Forecast and Water Consumption Update for Summer 2018
- 2.2 2018 Watering Regulations Communications and Regional Water Conservation Campaign
- 2.3 Region-wide Guide for Enforcement of Metro Vancouver's Drinking Water Conservation Plan
- 2.4 Award of Contract Resulting from RFP No. 18-023: Consulting Engineering Services for Capilano Main No. 5 - Stanley Park Water Supply Tunnel
- 2.5 Status of Utilities Capital Expenditures to December 31, 2017
- 2.6 2017 GVWD Water Quality Annual Report
- 3.1 Operating, Statutory and Discretionary Reserves Policy

CARRIED

The items and recommendations referred to above are as follows:

1.1 Audited 2017 Financial Statements

Report dated April 3, 2018 from Phil Trotzuk, Chief Financial Officer, presenting the 2017 Audited Financial Statements for GVWD Board approval.

Recommendation:

That the GVWD Board approve the Audited 2017 Financial Statements for the Greater Vancouver Water District.

Adopted on Consent

2.1 Water Supply Forecast and Water Consumption Update for Summer 2018

Report dated April 3, 2018 from Inder Singh, Director, Policy, Planning and Analysis, and Marilyn Towill, Director, Operations and Maintenance, Water Services, providing the GVWD Board with the annual update on the current water supply and consumption situation in advance of the summer peak demand period.

Recommendation:

That the GVWD Board receive for information the report dated April 3, 2018, titled "Water Supply Forecast and Water Consumption Update for Summer 2018".

Adopted on Consent

2.2 2018 Watering Regulations Communications and Regional Water Conservation Campaign

Report dated March 9, 2018 from Larina Lopez, Corporate Communications Division Manager, External Relations, providing the GVWD Board with information on the 2018 watering regulations and regional water conservation campaign.

Recommendation:

That the GVWD Board receive for information the report dated March 9, 2018, titled "2018 Watering Regulations Communications and Regional Water Conservation Campaign".

Adopted on Consent

2.3 Region-wide Guide for Enforcement of Metro Vancouver's Drinking Water Conservation Plan

Report dated March 19, 2018 from Inder Singh, Director, Policy, Planning and Analysis, Water Services, seeking GVWD Board endorsement of the region-wide guide for enforcement of the *Drinking Water Conservation Plan*.

Recommendation:

That the GVWD Board endorse the region-wide guide for enforcement of the *Drinking Water Conservation Plan* as presented in the report dated March 19, 2018, titled "Region-wide Guide for Enforcement of Metro Vancouver's Drinking Water Conservation Plan".

Adopted on Consent

2.4 Award of Contract Resulting from RFP No. 18-023: Consulting Engineering Services for Capilano Main No. 5 - Stanley Park Water Supply Tunnel

Report dated April 4, 2018 from Roy Moulder, Purchasing and Risk Management Division Manager, Financial Services, and Goran Olijaca, Director, Engineering and Construction, Water Services, advising the GVWD Board of the results of RFP No. 18-023, Consulting Engineering Services for Capilano Main No. 5 – Stanley Park Water Supply Tunnel and seeking authorization to award the contract for Phase A, Preliminary Design in the amount up to \$3,806,636 (exclusive of taxes) to Mott MacDonald Canada Ltd.

Recommendation:

That the GVWD Board authorize:

- a) award of a contract in the amount up to \$3,806,636 (exclusive of taxes) to Mott MacDonald Canada Ltd. for Phase A, Preliminary Design, resulting from RFP No. 18-023, Consulting Engineering Services for Capilano Main No. 5 - Stanley Park Water Supply Tunnel; and
- b) the Commissioner and the Corporate Officer to execute the contract.

Adopted on Consent

2.5 Status of Utilities Capital Expenditures to December 31, 2017

Report dated March 20, 2018 from Frank Huber, Director, Major Projects, Management Systems and Utility Services, Water Services, and Mark Ferguson, Director, Project Delivery, Liquid Waste Services, providing the GVWD Board with the status of the utilities capital expenditures.

Recommendation:

That the GVWD Board receive for information the report dated March 20, 2018, titled “Status of Utilities Capital Expenditures to December 31, 2017”.

Adopted on Consent

2.6 2017 GVWD Water Quality Annual Report

Report dated March 15, 2018 from Rosanna Yau, Water Services Laboratories, Water Services, providing the GVWD Board with a summary of the 2017 GVWD Water Quality Annual Report.

Recommendation:

That the GVWD Board receive for information the report dated March 15, 2018 titled “2017 GVWD Water Quality Annual Report”.

Adopted on Consent

3.1 Operating, Statutory and Discretionary Reserves Policy

Report dated April 11, 2018 together with report dated March 28, 2018 from Phil Trotzuk, Chief Financial Officer, presenting the *Operating, Statutory and Discretionary Reserves Policy* for GVWD Board consideration.

Recommendation:

That the GVWD Board approve the *Operating, Statutory and Discretionary Reserves Policy* as presented in the attached report, dated March 28, 2018, titled "Operating, Statutory and Discretionary Reserves Policy."

Adopted on Consent

F. ITEMS REMOVED FROM THE CONSENT AGENDA

No items presented.

G. REPORTS NOT INCLUDED IN CONSENT AGENDA

No items presented.

H. MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

No items presented.

I. OTHER BUSINESS

No items presented.

J. BUSINESS ARISING FROM DELEGATIONS

No items presented.

K. RESOLUTION TO CLOSE MEETING

No items presented.

L. RISE AND REPORT (Items Released from Closed Meeting)

No items presented.

M. ADJOURNMENT/CONCLUSION

It was MOVED and SECONDED

That the GVWD Board conclude its regular meeting of April 27, 2018.

CARRIED

(Time: 11:21 a.m.)

CERTIFIED CORRECT

Chris Plagnol, Corporate Officer

Raymond Louie, Vice Chair