

**GREATER VANCOUVER SEWERAGE AND DRAINAGE DISTRICT  
BOARD OF DIRECTORS**

Minutes of the Regular Meeting of the Greater Vancouver Sewerage and Drainage District (GVS&DD) Board of Directors held at 11:21 a.m. on Friday, April 27, 2018 in the 28<sup>th</sup> Floor Boardroom, 4730 Kingsway, Burnaby, British Columbia.

**MEMBERS PRESENT:**

Vancouver, Vice Chair, Director Raymond Louie  
Burnaby, Director Derek Corrigan  
Burnaby, Alternate Director Pietro Calendino for  
Sav Dhaliwal  
Burnaby, Director Colleen Jordan  
Coquitlam, Director Craig Hodge  
Coquitlam, Director Richard Stewart  
Delta, Director Lois Jackson (arrived at 11:22 a.m.)  
Delta, Director Bruce McDonald  
Electoral Area A, Alternate Director Bill Holmes for  
Maria Harris  
Langley City, Director Rudy Storteboom  
Langley Township, Alternate Director  
Michelle Sparrow for Charlie Fox  
Langley Township, Director Bob Long  
Maple Ridge, Director Nicole Read  
New Westminster, Director Jonathan Coté  
North Vancouver City, Director Darrell Mussatto  
North Vancouver District, Director Richard Walton

Port Moody, Director Mike Clay  
Richmond, Director Malcolm Brodie  
Richmond, Director Harold Steves  
Surrey, Director Tom Gill  
Surrey, Director Bruce Hayne  
Surrey, Director Linda Hepner  
Surrey, Director Barbara Steele  
Surrey, Director Dave Woods  
Vancouver, Director Adriane Carr  
Vancouver, Director Heather Deal (arrived at  
11:22 a.m.)  
Vancouver, Director Kerry Jang  
Vancouver, Director Andrea Reimer  
Vancouver, Director Tim Stevenson  
West Vancouver, Director Michael Smith (arrived  
at 11:22 a.m.)  
White Rock, Director Wayne Baldwin  
Commissioner Carol Mason (Non-voting member)

**MEMBERS ABSENT:**

Port Coquitlam, Chair, Director Greg Moore  
Pitt Meadows, Alternate Director Janis Elkerton for  
John Becker

Surrey, Director Judy Villeneuve  
Vancouver, Director Gregor Robertson

**STAFF PRESENT:**

Genevieve Lanz, Legislative Services Coordinator, Board and Information Services  
Chris Plagnol, Corporate Officer

In the absence of the Chair, Vice Chair Louie chaired the meeting.

**A. ADOPTION OF THE AGENDA**

**1. April 27, 2018 Regular Meeting Agenda**

**It was MOVED and SECONDED**

That the GVS&DD Board adopt the revised agenda for its regular meeting scheduled for April 27, 2018 as circulated.

**CARRIED**

**B. ADOPTION OF THE MINUTES**

**1. March 23, 2018 Regular Meeting Minutes**

**It was MOVED and SECONDED**

That the GVS&DD Board adopt the minutes for its regular meeting held March 23, 2018 as circulated.

**CARRIED**

**C. DELEGATIONS**

No items presented.

**D. INVITED PRESENTATIONS**

No items presented.

11:22 a.m. Director Jackson arrived at the meeting.

**E. CONSENT AGENDA**

**It was MOVED and SECONDED**

That the GVS&DD Board adopt the recommendations in the following items presented in the April 27, 2018 GVS&DD Board Consent Agenda:

- 1.1 Audited 2017 Financial Statements
- 2.1 Status of Utilities Capital Expenditures to December 31, 2017
- 2.2 Food Sector Grease Interceptor Bylaw Review
- 2.3 2018 Regional Unflushables Campaign – Update
- 2.4 Award of Contract Resulting from RFP No. 17-020: Construction of South Surrey Interceptor Johnston Road Section - Trenchless
- 2.5 Award of a Contract Resulting from RFP No. 17-496: Golden Ears Pump Station and Sanitary Sewer Overflow Tank
- 3.1 Status of Sewerage and Drainage District (Solid Waste) Capital Expenditures to December 31, 2017
- 4.1 Operating, Statutory and Discretionary Reserves Policy
- 5.1 Delegations Received at Committee April 2018

**CARRIED**

11:22 a.m. Directors Deal and Smith arrived at the meeting.

The items and recommendations referred to above are as follows:

**1.1 Audited 2017 Financial Statements**

Report dated April 3, 2018 from Phil Trotsuk, Chief Financial Officer, presenting the 2017 Audited Financial Statements for GVS&DD Board approval.

*Recommendation:*

That the GVS&DD Board approve the Audited 2017 Financial Statements for the Greater Vancouver Sewerage and Drainage District.

*Adopted on Consent*

**2.1 Status of Utilities Capital Expenditures to December 31, 2017**

Report dated March 20, 2018 from Frank Huber, Director, Major Projects, Management Systems and Utility Services, Water Services, and Mark Ferguson, Director, Project Delivery, Liquid Waste Services, providing the GVS&DD Board with the status of the utilities capital expenditures.

*Recommendation:*

That the GVS&DD Board receive for information the report dated March 20, 2018, titled "Status of Utilities Capital Expenditures to December 31, 2017".

*Adopted on Consent*

**2.2 Food Sector Grease Interceptor Bylaw Review**

Report dated March 29, 2018 from Linda Parkinson, Program Manager, Source Control, Policy, Planning and Analysis, Liquid Waste Services, seeking GVS&DD Board endorsement of the review of the food sector grease interceptor bylaw.

*Recommendation:*

That the GVS&DD Board endorse initiating a review of the Food Sector Grease Interceptor Bylaw and approve initiating public engagement on the Food Sector Grease Interceptor Bylaw Review, as presented in the report dated March 29, 2018, titled "Food Sector Grease Interceptor Bylaw Review".

*Adopted on Consent*

**2.3 2018 Regional Unflushables Campaign – Update**

Report dated March 8, 2018 from Larina Lopez, Corporate Communications Division Manager, External Relations, providing the GVS&DD Board with information on the 2018 regional Unflushables campaign.

*Recommendation:*

That the GVS&DD Board receive for information the report dated March 8, 2018, titled "2018 Regional Unflushables Campaign – Update".

*Adopted on Consent*

**2.4 Award of Contract Resulting from RFP No. 17-020: Construction of South Surrey Interceptor Johnston Road Section - Trenchless**

Report dated March 26, 2018 from Roy Moulder, Division Manager, Purchasing and Risk Management, Financial Services, and Colin Meldrum, Division Manager, Collection Systems, Project Delivery, Liquid Waste Services, advising the GVS&DD Board of the results of RFP No. 17-020: Construction South Surrey Interceptor Johnston Road Section – Trenchless, and seeking authorization to award the contract in the amount of \$19,720,600 (exclusive of taxes) to Ward & Burke Microtunnelling Ltd.

*Recommendation:*

That the GVS&DD Board authorize:

- a) award of a contract for an amount of up to \$19,720,600 (exclusive of taxes) to Ward & Burke Microtunnelling Ltd. resulting from RFP No. 17-020 for the Construction of South Surrey Interceptor Johnston Road Section – Trenchless; and
- b) the Commissioner and the Corporate Officer to execute the contract.

*Adopted on Consent*

**2.5 Award of a Contract Resulting from RFP No. 17-496: Golden Ears Pump Station and Sanitary Sewer Overflow Tank**

Report dated March 26, 2018 from Roy Moulder, Division Manager, Purchasing and Risk Management, Financial Services, and Paul Wilting, Project Manager, Northwest Langley Wastewater Treatment Projects, Liquid Waste Services, advising the GVS&DD Board of the results of RFP No. 17-496: Gold Ears Pump Station and Sanitary Sewer Overflow Tank, and seeking authorization to award the contract in the amount of up to \$7,587,515 (exclusive of taxes) to Stantec Consulting Ltd.

*Recommendation:*

That the GVS&DD Board authorize:

- a) award of a contract in the amount of up to \$7,587,515 (exclusive of taxes) to Stantec Consulting Ltd. resulting from RFP No. 17-496 for Golden Ears Pump Station and Sanitary Sewer Overflow Tank; and
- b) the Commissioner and the Corporate Officer to execute the contract.

*Adopted on Consent*

**3.1 Status of Sewerage and Drainage District (Solid Waste) Capital Expenditures to December 31, 2017**

Report dated April 5, 2018 from Chris Allen, Director, Solid Waste Operations, Solid Waste Services, informing the GVS&DD Board of the status of utilities capital expenditures.

*Recommendation:*

That the GVS&DD Board receive for information the report dated April 5, 2018, titled "Status of Sewerage and Drainage District (Solid Waste) Capital Expenditures to December 31, 2017".

*Adopted on Consent*

**4.1 Operating, Statutory and Discretionary Reserves Policy**

Report dated April 11, 2018, together with report dated March 28, 2018 from Phil Trotzuk, Chief Financial Officer, presenting the *Operating, Statutory and Discretionary Reserves Policy* for GVS&DD Board consideration.

*Recommendation:*

That the GVS&DD Board approve the *Operating, Statutory and Discretionary Reserves Policy* as presented in the attached report, dated March 28, 2018, titled "Operating, Statutory and Discretionary Reserves Policy."

*Adopted on Consent*

**5.1 Delegations Received at Committee April 2018**

Report dated April 12, 2018 from Janis Knaupp, Legislative Services Coordinator, Board and Information Services, Legal and Legislative Services, informing the GVS&DD Board of delegation activities at committee.

*Recommendation:*

That the GVS&DD Board receive for information the report dated April 12, 2018, titled "Delegations Received at Committee April 2018" containing a submission received from the following delegates:

- a) Rick and Makai Genovese.

*Adopted on Consent*

**F. ITEMS REMOVED FROM THE CONSENT AGENDA**

No items presented.

**G. REPORTS NOT INCLUDED IN CONSENT AGENDA**

**1.1 Greater Vancouver Sewerage and Drainage District Development Cost Charge Reserve Fund Expenditure Bylaw No. 313, 2018**

Report dated April 3, 2018 from Dean Rear, Director, Financial Planning and Operations, Financial Services, seeking GVS&DD Board consideration of *Greater Vancouver Sewerage and Drainage District Development Cost Charge Reserve Fund Expenditure Bylaw No. 313, 2018* to meet statutory requirements to use development cost charges for funding of the liquid waste growth capital program.

**It was MOVED and SECONDED**

That the GVS&DD Board give first, second and third reading to *Greater Vancouver Sewerage and Drainage District Development Cost Charge Reserve Fund Expenditure Bylaw No. 313, 2018*.

**CARRIED**

**It was MOVED and SECONDED**

That the GVS&DD Board pass and finally adopt *Greater Vancouver Sewerage and Drainage District Development Cost Charge Reserve Fund Expenditure Bylaw No. 313, 2018*.

**CARRIED**

**H. MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN**

No items presented.

**I. OTHER BUSINESS**

No items presented.

**J. BUSINESS ARISING FROM DELEGATIONS**

No items presented.

**K. RESOLUTION TO CLOSE MEETING**

**It was MOVED and SECONDED**

That the GVS&DD Board close its regular meeting scheduled for April 27, 2018 pursuant to the *Community Charter* provisions, Section 90 (1) (k) as follows:

“90 (1) A part of a board meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (k) negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the board or committee, could reasonably be expected to harm the interests of the regional district if they were held in public.”

**CARRIED**

**L. RISE AND REPORT (Items Released from Closed Meeting)**

No items presented.

**M. ADJOURNMENT/CONCLUSION**

**It was MOVED and SECONDED**

That the GVS&DD Board adjourn its regular meeting of April 27, 2018.

**CARRIED**

(Time: 11:23 a.m.)

CERTIFIED CORRECT

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Chris Plagnol, Corporate Officer

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Raymond Louie, Vice Chair